



Under the United Grand Lodge  
of England

# District Grand Lodge of Cyprus



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## District Grand Lodge of Cyprus - your data

This notice is for all candidates and Freemasons of the District Grand Lodge of Cyprus (“the District”). It applies to the processing of your personal data by the District, the District being the controller of such data. The data collected will be limited to what is necessary for the purposes specified in this notice.

**Section I** sets out the purposes for which your data will be used by the District if you are a candidate to become a Freemason.

**Section II** sets out the purposes for which your data will be used by the District if you are a Freemason.

Please note that your personal data will also be shared with and processed by your Lodge(s) and the United Grand Lodge of England as separate data controllers and so you are also referred to their respective Data Protection Notices. Please also note that sharing of your data with the United Grand Lodge of England will result in the transfer of your personal data to the UK (which has been deemed by the European Commission to provide an adequate level of data protection).

### I. Use of your data during your application to become a Freemason

As a candidate to become a Freemason, you consent to the processing, retention and sharing of your personal data for the purpose of assessing your membership application and any other Masonic applications you may make. You can withdraw your consent and request erasure of your data at any time prior to your initiation by notifying your proposer and seconder that you wish to cancel your application.

### II. Use of your data after you become a Freemason

As a Freemason, your data will be collected, processed, retained and shared for any reasonable purposes required by the Book of Constitutions or the bodies it sanctions from time to time. These purposes include, but are not limited to, the following purposes:

1. Assessing any Masonic applications you make;
2. Registering you as a member of Freemasonry;
3. Receiving communications to which you are entitled as a Mason;
4. Recording the progress of your career in Freemasonry; and
5. Masonic disciplinary processes.

You may stop your data from being processed by the District by resigning from all Lodges in the District. The District postal address is: District Grand Lodge of Cyprus, 401, Elladion House, 5 Andrea Kalvou Street, Limassol 3805, Cyprus. Please contact District’s data protection officer by post or email W.Bro. Nigel Coombs [dgs@cyprus-freemasons.org.cy](mailto:dgs@cyprus-freemasons.org.cy) if you wish to:

1. Object to the District processing your data;
2. Request access to your data; or
3. Request rectification of your data.

The legal bases on which your personal data will be used in accordance with this **Section II** are:

1. The legitimate interests of the District as a not for profit membership organisation
2. The fulfilment of contractual obligations owed to you by your Lodge supported by the District; and,
3. Your consent (separately provided) where you make any Masonic application.

In this notice “Book of Constitutions” means the General Laws and Regulations for the Government of the Craft of the United Grand Lodge of England from time to time.



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## Data Protection Policy

This data protection policy regulates how the District Grand Lodge of Cyprus (“the District”) processes and stores personal data of its members. It applies to all employees, officers, members and volunteers of the District. Its purpose is to ensure that the District complies with the law and with high data protection standards.

In this policy “personal data” means any recorded information which identifies a living individual.

### 1. Purposes

As a membership organisation the District collects, processes, retains and shares personal data of members only to the extent reasonably necessary for the purposes set out in the Data Protection Notice. Where the District employs or contracts with a member it may also process, retain and share personal data of that member for all lawful purposes related to that employment or contractual relationship.

The District shall not collect or store personal data of members for any other purposes.

### 2. Appointment of a Data Protection Officer

The District shall appoint a Data Protection Officer who will oversee compliance with the General Data Protection Regulation (the “GDPR”) and will act as a point of contact for members and the Commissioner for Personal Data Protection Cyprus. The Data Protection Officer shall have a direct line of communication with the District Grand Master and shall have, or shall undergo training to ensure that he has, knowledge of data protection law and practices.

### 3. Members’ data rights

A member may request that the Data Protection Officer:

- a) Provides him with a copy of all personal data that the District holds about him. The Data Protection Officer shall promptly provide a copy of all information required to be disclosed by law.
- b) Rectifies any incorrect personal data held by the District about him. The Data Protection Officer shall promptly consider such a request and respond to it in accordance with the law.
- c) Stop the District from some or all of its processing of his personal data. The Data Protection Officer shall promptly consider such an objection and respond to it in accordance with the law.

### 4. Deletion of personal data

A member may resign from all lodges in a District at any time. After it has processed such resignation(s) the District shall delete personal data that it holds about that member as set out in the Data Protection Notice.

### 5. Security

The District shall ensure, using reasonable technical and organisational measures, that personal data are secure and protected from unauthorised or unlawful processing and from accidental loss, damage or destruction.